

WYRE MILL CLUB BOAT SECTION

BOAT MOORING GUIDANCE NOTES & APPLICATION FORM

PLEASE KEEP THESE NOTES FOR YOUR REFERENCE.

Application Notes

1. Annual allocations are made for a full twelve-month period commencing 1 April , but fees are pro rata if allocation made later.
2. *No mooring will be allocated unless a written request is made on the attached form to the Harbour Master,(rayk11rjp@btinternet.com) cc Mooring admin Caroline@carolinestanford.co.uk together with the up-to-date documentation in support of the application. This can be emailed.*
3. **Members and potential members interested in having a Mooring at WMC, must complete the form on Page 3 of this document and provide copies of Insurance and ANT license. In subsequent years payment of mooring invoice confirms you have the relevant up to date Insurance and ANT license for your boat moored at WMC in that year.**
4. Whilst every effort will be made to allocate the mooring held last year, if all paperwork requested above has been received, no guarantee can be given in this respect since some revision may be necessary to make the maximum use of available space.
5. The mooring and hitching rail locations and numbers are shown on the chart in the entrance hall and on each mooring.
6. When any member changes their boat, whether on a mooring or on the waiting list, or hitching rail it is necessary to complete a fresh mooring application form, obtainable from the Membership Secretary / Harbour Master, giving details of the new boat and should be returned by email to the Membership Secretary and Harbour Master.
7. **Security:** Please advise in writing (email/letter) the Membership Secretary and Harbour Master or a nominated deputy if you are removing your craft, her engines or tender from Wyre Mill Club permanently / or for any appreciable period.

Important Notes

8. Club moorings /hitching rail positions can only be allocated for craft whose owners are fully-paid-up members.
9. Moorings /hitching rail positions must not be sub-let, or 'loaned' to third parties.
10. It is a Club requirement and condition of this application that all craft moored or kept at the Club shall hold current **insurance for a minimum of Third-Party Risks, a current ANT Licence**. Owners of boats at the Club are required to produce documentary evidence regarding these requirements on application. For applicants, WMC must hold copies of valid insurance, ANT licence and boat safety certificate number for year 1 for the boat to moor with us. Subsequent years you will verify you hold and maintain current versions of these
11. WMC shall have the right (without prejudice to any other rights in respect of breaches of these conditions by the Owner) to terminate the mooring granted to the Owner by giving notice in writing to the Owner and requiring them to remove the boat within 28 (twenty-eight) days of the date of such notice, at the expiration of which the Owner shall remove the boat and any other property of theirs from the Wyre Mill Club and premises. If the boat owner fails to remove their boat after receiving notice and the expiry of the notice period then the Club shall be entitled to, at the boat owner's own risk, to remove the boat from the mooring and thereupon secure it elsewhere and charge the boat owner with all costs arising out of such removal including alternative berthing fees.
12. WMC shall hold a lien over the boat and any other chattel or property which you bring onto the WMC Estate, and it shall be entitled to seize and dispose of any such item to recover any sum due to it from you if you fail to make payment to it in accordance with the terms of this application and/or these Conditions.
13. The Owner shall always maintain the boats engines and machinery in a good working condition.
14. If for any reason you are asked to remove your boat from Wyre Mill Club by the Management Committee, there will be no refund of mooring fees paid for the current and/or previous years.
15. Through consultation with the Harbour master, when there is a waiting list, any mooring may be reallocated if it has remained unoccupied for any extended period of three months or more by the boat to which it was allocated.
16. Removal of Boat: Notice that you wish to permanently remove your boat from Wyre Mill Club, must be given in writing (email or letter) three months in advance to the Harbour Master and accept there will be no refund of fees given for vacated moorings paid in the current year or until -re-let.
17. Change of Mooring: If you would like to move your boat from one mooring to another, the request must be made in writing (email or letter) to the Harbour Master copy the Membership Secretary and WILL ONLY OCCUR if the move is equitable as far as the standard of both moorings and has the approval of the WMC Management Committee.

General Notes – Moorings

On Arrival: All new arrivals and those who have changed their vessels or those who for other reasons are to move to another mooring must contact the Harbour Master before bringing their craft to the Mill.

Landing Stages: Island /Piddle Basin/ Mythe Meadow: *The erection of landing stages, mooring, and rising posts of a certain standard is necessary, which is the responsibility of the craft owner to provide, erect and maintain, subject to prior agreement with the Harbour Master, who must also agree any alterations or extensions. An outline 'sketch/drawing' of proposed changes must be submitted to the Harbour Master for approval to support any requests.* It is at the owner's expense and any cash adjustment, due to a change or relinquishment of a mooring, for whatever reason, is made mutually and directly between the members concerned. **Relinquished landing stages must be left in a safe, proper and sound condition so they can be re-let.**

General Upkeep To facilitate grass mowing, please do not pass mooring lines or cables over the walking area or leave surplus line on the bank but pass any free ends back onto the vessel, which should be moored facing upstream, with bow and stern lines and springers. The Club takes no responsibility for the bank and area immediately around the landing stage so individual members are expected to keep this tidy themselves or to arrange to have it done at their own expense. Outboard motors should be locked if left on the transom or taken inboard or otherwise stored under lock and key. Dog owners are kindly requested to keep dogs on a lead and to clear up any mess.

Mooring Etiquette: To keep disturbance to a minimum, engines should not be run on moorings between 8pm and 10am and should be kept to a minimum outside of these times. Mains power is provided to each mooring for battery charging so there should not be a need to run engines for prolonged periods. Departing and arriving back on moorings will require the running of the engine and this may be after 8pm or before 10am, however by its nature this should not be for any long period and therefore of minimum disturbance to members and is accepted as normal activity.

Winter Trailer Storage: There is no winter trailer storage facility available on Club premises.

Fire: Please have a bucket with rope attached on your mooring for use in the event of fire, an up to date and in date fire extinguisher and fire blanket.

Wyre Mill Club Flood Evacuation Plan for Boat & Caravan Sections and C&CC Site:

Please ensure that you are familiar with this plan and take all reasonable steps to prepare your boat and landing stage for potential flooding, specifically during the winter months. Ensure that all mooring lines, specifically Bow lines are not flayed /worn so that in the event of a flood boats remain tethered to the risers. *We reserve the right to switch off the electric power supply to moorings in the event of flooding to protect the integrity of the infrastructure. The Club is not liable for any loss or damage as a result of this action.*

Gazebos: The erection of Gazebos is permitted under the byelaws, provided it is done without detriment to your neighbours and restricting access around the site. Due to the increase of high winds and storms in recent years, please take down all Gazebo structures from November 1st – end of February. Thank you.

General Notes - Hitching Rail and Trailers. Includes all the above plus:

Security and condition

- It is the owner's responsibility to ensure that their boat or trailer is secured and locked up properly.
- All boats and trailers should be kept in good tidy order with covers securely fitted. All boats should be river worthy.
- A road trailer, launching trailer and boat should be stored together in one location where possible. If you wish to store them separately then separate application forms will need to be filled out and each location will be charged for.

Specification of Boats & Trailers that can apply for a position on the Hitching Rail

- An open boat, non- powered, with no cabin or cuddy, (Canoe Sailing Boat or Rowing Boat), of length 16.5 feet or less.
- Stored on a launching or road trailer and can be launched by hand.
- Any boat or trailer different to the above will need to be authorised by the Harbour Master and possibly The Club Committee. It is very likely that these will not be allowed to be stored at The Club.
- If you do not intend using your boat on the river then please indicate accordingly by putting NA in the ANT licence section of the renewal form.

ANT Licence, British Canoe Union Membership (BCU) Members of the BCU are covered by the BCU blanket ANT licence so your BCU membership number should be put on the form instead of the ANT licence number.

We encourage all members upon receipt of invoice to pay promptly and by BACS if possible, with the aim of reducing Bank Charges. We also recognise that some members prefer to continue to pay by cheque. Invoices will be sent out in March.. If you have any concerns or queries regarding the above, please do not hesitate to contact: Ray Pennington Harbour Master (rayk11rjp@btinternet.com)

WMC BOAT MOORING APPLICATION FORM (inc hitching rail)

OWNER	BOAT	Mooring No:
Name 1	Boat Registered Name:	
Name 2	Make of Boat: (Cruiser/narrow boat)	
Address:	Length feet:	
	Beam feet:	
	Draught feet:	
	ANT License No:	
	Boat Safety Certificate (BSS)	No: Expiry Date:
Post Code	Name of Insurer and Policy No:	
Home Phone	Small Craft and Hitching Rail	
Mobile phone 1	Craft Type (Sailing, Canoe, Rowing, Rib)	
Mobile Phone 2	Craft length	
E-mail - Owner 1	ANT License No. or BCU No.	
Emails - Owner 2	Name of Insurer and policy No.:	
	Trailer Length & Width	

<u>Declaration</u>	I confirm that I have read the application notes above, will abide by the rules and regulations of WMC and that the information I have provided is correct. <i>I attach the supporting documentation required for period</i>		
<u>Signature</u>		<u>Date</u>	

Data Protection Act 2018: WMC is committed to ensuring that your privacy is protected. Your personal information will be held and used in accordance with the Data Protection Act 2018. WMC will not disclose such information to any unauthorised person or body but where appropriate will use for the carrying out of WMC Membership communications, functions, and services. A copy of the WMC Privacy Documents is on the Notice Boards and obtainable by request from the Secretary.

Please return via email your completed mooring application with copies of ALL documentation to: Ray Pennington Harbour Master (rayk11rjp@btinternet.com) CC Mooring Admin (Sec@wyremillclub.co.uk) or send in the post c/o Harbour Master

Wyre Mill Club, Mill Lane, Wyre Piddle, Pershore, Worcestershire, WR 10 2JF