

WYRE MILL CLUB CARAVAN SECTION

CARAVAN INFORMATION & GUIDANCE NOTES

PLEASE KEEP THESE NOTES FOR YOUR REFERENCE

CARAVAN INSURANCE

It is a condition stated in the current Committee Byelaws that all caravan owners on Wyre Mill Club property must hold valid Third-party Liability Insurance and prior to taking over a plinth complete the form on page 3 of this do. **In subsequent years payment of mooring static caravan invoice confirms you have the relevant up to date Insurance for your caravan at WMC in that year.**

CARS ON SITE

There should only be one car parked between adjoining caravans providing the door of the caravan is not obstructed. Please enter and leave the site slowly and drive carefully as there may be small children playing and running around also taking different routes to avoid damaging the turf and causing ruts in the field.

SALE OF CARAVAN/CHANGE OF OWNERSHIP

Notice that you wish to sell your Caravan must be given in writing (email or letter) in advance to the Membership Secretary and the Caravan Section Lead Committee Member and accept there will be no refund of fees. Vendors are encouraged to include any balance of their plinth fee into their sale proceed. A refund of plinth fees will only be considered in exceptional circumstances and only at the time that the plinth is re-let and the new owners are invoiced for the remaining period of the let.

Should a non-member wish to purchase a caravan they must become a member of the Club before occupying the caravan.

If for any reason your membership lapses or your membership is terminated at Wyre Mill Club by the Management Committee there will be no refund of caravan plinth fees paid for the current and/or previous years and you will be expected to vacate and sell your Caravan.

REPLACING/REMOVING CARAVANS

If you wish to replace or remove a caravan prior to arranging to do so we would request that the relevant Committee member and /or the Tenant be informed as a matter of courtesy.

GAS & ELECTRICAL SAFETY. Following flooding, we would ask that you check for the potential unsafe condition of both the Regulator on your Bottled Gas Supply (especially if it has been under water) and age of Gas pipe (this can be found, printed on the pipe itself). Also, if either are showing corrosion or cracking or are out of date they must be replaced. Electrical cables and connections should be of appropriate size and free of mechanical damage or deterioration. Bottles must be chained.

STORAGE BOXES

Storage boxes should be of non-combustible material. However, Wychavon District Council has indicated that we can have the green plastic type already on site. These must be contained and securely anchored within your plinth size and/or your decking area.

GAZEBOS

The erection of Gazebos is permitted, provided it is done without detriment to your neighbours or restricting access around the site. Please dismantle and store before leaving the site.

FLOTATION DEVICE

Information on flotation devices (manufacture and fitting) is available from either the Caravan Section Committee Member or the Club Secretary. We are awaiting further information.

HARD STANDINGS AND DECKING

Every caravan shall be on hard standing made of suitable material which must extend over the whole area occupied by the caravan and should project a sufficient distance outward from the entrance(s) of the caravan to allow safe access and egress. The maximum width of any decking is restricted to 5ft (1.5mtrs) and is to be constructed to one side of the caravan only.

SITE SECURITY

In an attempt to prevent trespass, please keep all pedestrian and vehicle gates closed when not in use. Gas bottles should be chained or caged.

FIRE PREVENTION & PERSONAL SAFETY

We would recommend that you have a Fire Extinguisher, Fire Blanket, Smoke Alarm and Carbon Monoxide sensor fitted in your caravan. These should be regularly checked and tested in accordance with the manufacturer's instructions.

FIRE HAZARD

Wychavon District Council requires that only non-flammable materials may be stored beneath the caravan and in a tidy manner. Similarly, grass around the plinth which cannot be dealt with by the mower should be strimmed as necessary.

CARVAN FLOOD EVACUTION PLAN

Please ensure that you are familiar with this plan and take all reasonable steps to prepare your caravan and decking for potential flooding, especially during the winter months.

PIDDLE BROOK

Please be aware that the Piddle Brook is deep and has steep banks. great care should be taken and children are required to be under the supervision of an adult when near to the bank. Please make yourselves aware of the Notices and Lifebuoy locations.

DELIVERY OF GOODS AND SERVICES

Should you organise a delivery of goods or services whilst you are, or maybe offsite, please inform the Tenant. Should these deliveries be heavy or by lorry rather than van we would request that their entrance to the field is agreed with the Static Caravan Section Head, before delivery.

VISITORS

All visitors whether members of your Family, Friends or Business Representatives are, required to be signed in the Visitors Book as soon as they arrive.

GENERAL REQUEST- Care of area surrounding caravans

All static caravans and their surrounding area are to be well maintained and kept in a clean and presentable condition. Dog owners are kindly requested to keep their dogs under control and on a lead in the general parts of the club. Irrespective of where, should the dog cause a mess, it is the dog controller's responsibility to clear up the mess

If you have any concerns or queries regarding the above, please do not hesitate to contact: Jacqui Shenton

Email Address:- jacquishenton@hotmail.com

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WMC ANNUAL CARAVAN INFORMATION

Please complete all boxes in CAPITALS.

Please return this application with a copy of your insurance certificate to: WMC Hon Sec ((Sec@wyremillclub.co.uk
or post to Wyre Mill Club, Mill Lane, Wyre Piddle, Pershore, Worcestershire, WR10 2JF

CARAVAN OWNER(s)	CARAVAN DETAILS	
Name 1	PLINTH No:	
Name 2	LENGTH:	
	WIDTH	
Address:	NAME OF INSURER <i>(Remember to enclose a copy of current policy)</i>	
Post Code		
Home Phone		
Mobile phone 1		
Mobile phone 2		
Email – Owner 1	Ins Policy No.:	
	Expiry Date :-	
Email – Owner 2		
Additional Family members/children		
Name	Age If under 18	
Name	Age if under 18	

Data Protection Act 2018: WMC is committed to ensuring that your privacy is protected. Your personal information will be held and used in accordance with the Data Protection Act 2018. WMC will not disclose such information to any unauthorised person or body but where appropriate will use for the carrying out of WMC Membership communications, functions and services. A copy of the WMC Privacy Documents is on the Notice Boards (behind the Bar) and obtainable by request from the Secretary.

Declaration..... I confirm that I have read the accompanying notes and will abide by the rules and regulations of WMC and that the information I have provided is correct.

Signature..... Date.....

Print.....